

TAKE THE FIRST STEP IN YOUR CAREER with THE CITY OF TORRANCE

- Are you looking for a place to grow and earn while you learn?
- Do you like working in a physically active environment?

The CITY OF TORRANCE is looking to add new **MAINTENANCE WORKERS** to our team. In this entry-level position, you may be assigned to various tasks and gain valuable exposure in:

Street Construction & Repair
Curb & Sidewalk Construction
Sewer Maintenance & Repair
Traffic Paintings & Markings
Street Trees & Medians Maintenance
Waste Collection
Parks, Grounds, and Recreation Facility Maintenance
Maintenance of Bus Stops & Shelters

Maintenance Workers are expected to have physical strength and stamina, be able to follow directions, work well under both close supervision and independently, learn skills in various trades, be safety conscious, and work cooperatively with supervisors, co-workers and the public.

Must be available for emergency callout outside normal work hours

BENEFITS

We enjoy great weather, a diverse community, and are only a few miles from the beach. In addition to a great location, our employees enjoy the following :

- ♦9/80 work schedule.
- ♦Excellent health, dental, vision and life insurance.
- ♦Tuition reimbursement program.
- ♦Paid vacation, sick leave, and thirteen paid holidays.
- ♦Deferred compensation plan available.
- ♦Employees receive retirement benefits through the California Public Employees Retirement System (CalPERS) which is funded through contributions from both the employer and employee.
- ♦Employees currently contribute 6.2% toward Social Security and 1.45% toward Medicare.

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*For more Benefits details, visit our website's benefit link. Benefits pertinent to this position are covered under the TME-AFSCME group.

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In accordance with the Memorandum of Understanding between TME-AFSCME and the City of Torrance, new employees covered under that memorandum shall become members in good standing and pay the required service fee to said Local.



MAINTENANCE WORKER Salary \$16.61-\$21.22 per hour

MINIMUM REQUIREMENTS

Applicants must be able to read and follow directions to safely use of a variety of tools, materials, and equipment. In addition, employees must be available to work a variety of shifts and hours, as required by job assignment.

LICENSE & CERTIFICATION

Applicants are required to possess and maintain a valid California class C driver license or higher. Many positions require a Class A or B license (as listed on following page) be obtained prior to the completion of the probationary period. If required, training is provided by the City.

For a complete and comprehensive list of duties and requirements for this position, please visit our City website at:

<http://www.TorranceCA.Gov/18487.htm>

APPLICATION PROCESS

Interested candidates must submit a City application and supplemental questionnaire online at www.TorranceCA.Gov/18487.htm, between **February 23, 2016 at 7:30 a.m.** and **February 25, 2016 at 5:30p.m.** Current City employees and current temporary City employees who submit applications will be invited to the written test. This will consist of:

Written Exam (weighted 60%)

Oral Exam (weighted 40%)

Performance Exam (pass/fail)

Applicants with disabilities who require special testing arrangements must contact Human Resources prior to the final filing date.

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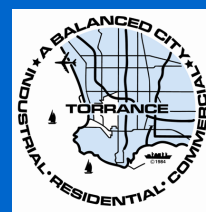
Positions under this classification are considered "safety sensitive" under Federal law and employees assigned to these positions will be required to submit to drug and alcohol screening. As a condition of employment, candidates must pass a background check and a pre-employment medical examination.

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The provisions of this announcement do not constitute an expressed or implied contract and any provisions contained in this announcement may be modified or revoked without notice.

City of Torrance
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JC16025600-TO



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CITY OF TORRANCE
MAINTENANCE WORKER AVAILABILITY FORM
Job Code 16025600

There are several vacancies for Maintenance Worker in various assignments throughout the City. Descriptions of the assignments and the Driver License requirements are listed below.

PARK SERVICES: California driver license class C is required for most Park assignments. A California driver license class A is required for assignments to the Projects crew.

- Weeds, cultivates, plants, fertilizes, and irrigates lawns and landscaped areas in parks and City facilities
- Prunes and trims trees, shrubs and hedges; stakes trees as necessary
- Rakes, sweeps and vacuums leaves and lawn clippings; clears debris from walks, sports fields, and other facilities
- Custodial duties may be required depending on assignment

STREETSCAPE: California driver license class B is required.

- Prunes and trims trees, shrubs and hedges; stakes trees as necessary
- Care and maintenance of plants, trees, grasses, flowers and shrubs in landscaped medians and parkways
- Rakes, sweeps and vacuums leaves and lawn clippings; clears debris from work area
- Provides traffic control, setting up and removing signage, cones and barricades as appropriate to the job site

STREET MAINTENANCE: California driver license class A is required

- Loads and unloads supplies, tools and equipment
- Breaks up, picks up and dumps asphalt, dirt and debris
- Prepares area for asphalt; oils area using a compressor; dumps, spreads and rakes asphalt; seals, caps and cleans area
- Provides traffic control, setting up and removing signage, cones and barricades as appropriate to the job site

CONCRETE: California driver license class B is required

- Loads and unloads supplies, tools and equipment; picks up concrete, as needed
- Breaks up, picks up and dumps concrete, dirt and roots
- Assists and/or forms worksites for concrete; removes forms and cleans worksite
- Pours and spreads concrete and assists in finishing concrete using appropriate tools and materials

SANITATION: California driver license class B is required

- Regularly assigned as a relief driver operating refuse, recycling and green waste trucks and/or motor sweeper
- Assists in picking up refuse, waste, trash and discarded household items
- Loads refuse into truck, exercising safe lifting practices
- Replaces containers; tags unsafe containers

TRAFFIC AND LIGHTING: California driver license class C is required, there is occasional need for a class B license.

- Performs manual labor and/or semi-skilled trades work and operates equipment to assist with the installation and/or repair of traffic signals, construction and installation of traffic signs, painting of curbs, and the painting and/or installation of traffic patterns on City streets
- Provides traffic control, setting up and removing signage, cones and barricades as appropriate to the job site.

TRANSIT: California driver license class C is required

- Performs inspections of bus stops and bus shelters
- Pressure washes shelters and replaces panels
- Picks up litter, removes graffiti
- Repairs and/or replaces basic lighting components
- Installs information in kiosks and 2-sided displays and repairs as needed

City of Torrance
Maintenance Worker
Supplemental Application
Job Code #16025600

1. Do you have experience in operating equipment related to the maintenance, replacement and repair of City parks, trees, grounds, facilities, streets, and sidewalks?
☐ Yes ☐ No
2. Do you possess a current and valid class A California driver's license?
☐ Yes ☐ No
3. Do you possess a current and valid class B California driver's license?
☐ Yes ☐ No
4. Check any of the equipment you have driven or operated?

<input type="checkbox"/> truck/trailer combination vehicles <input type="checkbox"/> track and rubber-tire front-end loaders <input type="checkbox"/> loader with an asphalt zipper <input type="checkbox"/> grader, <input type="checkbox"/> dump trucks, <input type="checkbox"/> skip loaders <input type="checkbox"/> tractors <input type="checkbox"/> rollers <input type="checkbox"/> backhoes <input type="checkbox"/> berm machines <input type="checkbox"/> sanitation trucks	<input type="checkbox"/> knuckle boom trucks <input type="checkbox"/> pavers <input type="checkbox"/> aerial truck <input type="checkbox"/> chipper <input type="checkbox"/> root grinder <input type="checkbox"/> stump grinder <input type="checkbox"/> backhoe, <input type="checkbox"/> water truck <input type="checkbox"/> ride-on power mowers <input type="checkbox"/> sweepers <input type="checkbox"/> waste water vehicles
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5. How many years experience do you have in light to heavy manual labor?

<input type="checkbox"/> None	<input type="checkbox"/> 6 months - 1 year
<input type="checkbox"/> 6 months	<input type="checkbox"/> 1 year – 2 years
6. Do you have experience with hand or power tools?
☐ Yes ☐ No
7. Please check any of the tools or equipment listed below that you have used or operated?

<input type="checkbox"/> chain saws <input type="checkbox"/> asphalt and concrete saws <input type="checkbox"/> jack hammers	<input type="checkbox"/> axes <input type="checkbox"/> power or hand saws <input type="checkbox"/> power mowers
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8. Do you have experience in the care and maintenance of gardens or landscaping including mowing, edging, cultivating, planting, and fertilizing lawns and landscaped areas or installing, maintaining and repairing water lines, irrigation and sprinkler systems?
☐ Yes ☐ No
9. Do you have experience in street maintenance and repair work including forming, pouring and finishing of concrete slabs, curbs, gutters, and sidewalks.
☐ Yes ☐ No
10. Do you have experience in operating sanitation vehicles, including sanitation trucks with arms, sweepers and waste water vehicles?
☐ Yes ☐ No
11. I certify that the information I have provided is true and accurate to the best of my knowledge. I understand that this information is subject to verification with my former employers, and that misrepresentation may cause me to forfeit all opportunities to be considered for employment with the City of Torrance.
☐ Yes ☐ No